



GLORIA DEI LUTHERAN CHURCH

Dana Point, California

Grace changes everything!

FUNERAL/MEMORIAL SERVICE AND RECEPTION PLANNING

(This sheet is for planning purposes only and the details will need to be gone over with Gloria Dei staff.)

FULL NAME OF DECEASED:

DATE OF BIRTH/DEATH

SURVIVED BY:

MEMORIAL SERVICE DATE AND TIME:

SCRIPTURE

READERS

HYMNS/MUSIC

ORGANIST/MUSICIANS

BULLETIN

EULOGY

(No more than 3 people or 15 minutes total)

SPECIAL MUSIC

TECHNOLOGY/POWERPOINT/AV

USHERS

FLOWERS

GUESTBOOK

PHOTOS

OTHER

RECEPTION

WHERE?

LUNCHEON?

CATERER

DESSERTS

SET-UP

CLEAN UP

OPEN UP/LOCK UP